

M a n g a n e s e R E A C H A d m i n i s t r a t i o n

How to complete the application for a letter of access of referral (LoA) and to receive an invoice

IMPORTANT: THE INFORMATION YOU PROVIDE WILL BE USED TO AUTOMATICALLY GENERATE THE LETTER OF ACCESS AND INVOICE. IF YOU MAKE AN ERROR THEN THE LOA/INVOICE WILL BE INCORRECT. THIS MAY DELAY THE VALIDATION/PROCESSING OF THE LOA.

Your contact details

Please include clear information so that we can contact you in the event of a question on your application. Incorrect or unclear information will mean that processing of the LoA will be delayed.

Legal Entity Details

This is the EU-based registrant. You are the EU-based manufacturer/Importer or REACH Only Representative (OR). Please include full details of the EU-based legal entity name and address including your local business registration number.

TVA/VAT/IVA number is required, particularly if you are registered in France.

If you are an OR then indicate the full name and address of the non-EU substance manufacturer that has appointed you.

Substance Requiring a LoA

Select the substance from the dropdown menu. Note that you need to complete a separate application for each substance and for each EU legal entity registrant (including affiliates if they too will register separately). An OR must complete an application for each substance and for each non-Community manufacturer that has nominated them as an OR.

Fee

The LoA fee of €30,000 applies to each substance equally for the 2010 ($\geq 1,000$ tpa) registration deadline. Efforts to clarify the registration intentions of SIEF participants have been unsuccessful; therefore we have assumed that there will be no early registrations. Those 2013/2018 registrants planning to register in 2010 should contact the consortium secretariat on email: reach@manganese.org.

Details to Appear on the Invoice

This is used to provide sufficient details to ensure that the invoice is paid promptly. Remember that the LoA will not be processed until full payment has been received. If your accounts department only pays an invoice against a purchase order number or other reference, then include it here; otherwise, you can leave the field empty.

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As an OR, the invoice will be sent to the OR's EU-based legal entity address. It is not possible to invoice the non-Community producer directly.

Time Limit

There is no time limit on the application as the SIEF will operate until June 2018. However, potential registrants who elect to apply for a LoA are encouraged to do so no later than one month before their registration deadline to allow for the invoicing, payment and postal processes.

SME reduction

A fee reduction of 20% is offered to SME-sized organisations. In order to claim the SME reduction the applicant must submit to the Mn Consortium an independent written statement from a certified law firm or accountancy firm that SME status applies. This statement should confirm compliance with the conditions in Article 9 (and 10 in the case of an Only Representative) of the Commission Regulation (EC) No 340/2008 of 16 April 2008 on the fees and charges payable to ECHA.